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### ENG 3001-601: Advanced Composition

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English 3001 / Summer 2020

# Advanced Composition

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Online office hours: Wednesdays and Sundays 7-8 pm; many other times by appointment  
Text or phone me between 9 am and 9 pm, any day

**Description:** The catalog describes this course this way: “Advanced study and practice of writing in public, professional, and discipline-specific genres.”

That is to say, *we’ll be working on writing with an eye toward accomplishing things in the world*. Our study will be “advanced” because we will, I certainly hope, be building on and refining what you’ve learned about writing throughout your education, including in the two required freshman composition courses but also in your major, at work, etc.

For specific learning objectives, see the next page, but the *learning goals* for the course fall into three broad categories: understanding and applying key writing concepts, developing your writing process, and reviewing and enhancing specific skills.



**Textbooks from TRS:** None. All required materials will be provided in D2L.

**Students with disabilities:** If you have a documented disability and wish to receive academic accommodations, please contact the Office of Disability Services (581-6583) as soon as possible.

**Academic Integrity:** Students are expected to maintain principles of academic integrity and conduct as defined in EIU’s Code of Conduct (<http://www.eiu.edu/judicial/studentconductcode.php>). Violations will be reported to the Office of Student Standards.

## ***Learning Objectives***

In successfully completing this course, students should be able to

1. Describe an effective multi-stage writing process.
2. Analyze their own use of writing process and evaluate the habits that could be improved.
3. Analyze the audience and purpose of a particular communication to determine the best content, organization, and tone for communicating effectively.
4. Control their writer's demonstrated ethos in any given communication.
5. Apply an understanding of genre to learn to write effectively in an unfamiliar genre by studying examples of that genre.
6. Write effective arguments and analyses.
7. Edit their own writing to improve the style and correctness of sentences and paragraphs.

***The Student Success Center:*** Students who are having difficulty achieving their academic goals are encouraged to contact the Student Success Center (<http://www.eiu.edu/~success>) for assistance with time management, test taking, note taking, avoiding procrastination, setting goals, and other skills to support academic achievement. The Student Success Center provides individualized consultations. To make an appointment, call 217-581-6696, or go to 9th Street Hall, Room 1302.

***If I see you struggling in the course,*** especially if you miss two or more assignments in a row without contacting me, I will try to communicate with you to see if I can help. If I don't hear back from you, I will use the University's Early Alert system, which means that someone from the Student Success Center will try to contact you to offer help. This isn't meant to "get you in trouble" but to help you avoid trouble.

***The Electronic Writing Portfolio:*** Any written project of 750 words or longer written for this class would be suitable for submission to the EWP. Submissions must be made by the last day of finals week at the end of the semester. Earlier deadlines apply for graduating seniors.

***English Teacher Education Majors:*** Students seeking Teacher Certification in English Language Arts should provide each of their English Department professors with a copy of the yellow form called "Application for English Department Approval to Student Teach" before the end of the semester. If you need help obtaining that form, let me know.

***The English Department Statement on Plagiarism:*** Any teacher who discovers an act of plagiarism—"The appropriation or imitation of the language, ideas, and/or thoughts of another author, and representation of them as one's own original work" (*Random House Dictionary of the English Language*)—has the right and responsibility to impose upon the guilty student an appropriate penalty, up to and including immediate assignments of a grade of F for the assigned essay and a grade of F for the course, and to report the incident to the Office of Student Standards. Respect for the work of others should encompass all formats, including print, electronic, and oral sources.

## ***Required Technology & Technological Skills***

You will need regular, reasonably reliable Internet access, the ability to watch and listen to video through D2L, the ability to produce word-processing documents saved in .doc or .docx format, and the ability to participate in real-time conferences either by video conference or by phoning in.

## Major Projects & Grading

Discussion postings, quizzes & conferences	20%
Project 1: Review of a movie, book, album, or game	10%
Project 2: Letter to a public official (argument)	10%
Project 3: Analysis of a discipline-specific genre	20%
Project 4: Literature review (synthesis)	20%
Project 5: Research-into-practice article	20%

## Final Grading Scale

A	90-100%
B	80-89.9%
C	70-79.9%
D	60-69.9%
F	0-59.9%

## Schedule Overview

As you can see below, our projects will overlap throughout the course. Each writing project will move through the stages of preparation, invention, drafting, revision, and editing. Within the grading for each project, points will be split between the stages of the writing process and the grade assigned to the final product. *Deadlines are listed in D2L for specific deliverables in each stage of the writing process for each project.*

